

Buyer's Guide

IN PERSON

All bidders are required to have a bidder card prior to bidding. You may register for a bidding number during the preview or during the auction.

All lots will be sold in numerical order according to the printed catalog and approximately 75 to 80 lots will be offered per hour.

To place a bid, raise your card so that the auctioneer can clearly see it. Know the amount that you are willing to bid and don't hesitate. If you are the successful bidder, the auctioneer will acknowledge your bidder number and bid amount.

ABSENTEE BIDS

You may submit absentee bids prior to the sale by telephone or by submitting an Absentee Form via fax, mail, or in person. The earlier your bids are submitted, the less likely it will be that there will be a problem in executing them.

Use only the published bid increments when submitting bids. If you submit a bid that is between increments, we will execute it at the lower increment.

In the event of multiple absentee bids on an item, bidding on the floor must, and will, start at a figure no higher than the highest absentee bid, and no lower than the second highest absentee bid. Also, if any two or more absentee bids on a single item are tied, the first one received will be the one acknowledged and recorded.

A 10% bid deposit is required for all absentee bids, by way of a check, money order, or credit card.

By submitting an absentee bid, you acknowledge and agree to abide by all Terms and Conditions and other instructions for this sale.

Allard Auctions, Inc. will make every effort to execute your absentee bids, but will not be held liable for any failure to do so.

BY TELEPHONE

Telephone bidding can be arranged on items with a low estimate of *at least \$500 – no exceptions*. Because phone space is limited, phone bidding is offered on a first come, first served basis. Registration for phone bidding should be completed at least 24 hours in advance to allow our company representative(s) to put you on the schedule. Valid credit card information will be required with your registration. **Successful bids by telephone are subject to an additional 5% buyers' premium.**

You will be called approximately 2 minutes prior to the desired lot being offered. **Incoming calls will not be accepted.** Allard Auctions, Inc. will make every effort to accommodate the telephone bid request, but will not be held liable for failure to do so for any reason.

INTERNET

Together with *ArtifactLive!*, Allard Auctions, Inc. offers real-time, live online bidding to pre-registered bidders who prefer to participate in the auction from the comfort of their homes or offices. To accommodate the approval process, it is recommended that you register to participate online as early as possible. To register, visit www.artifact.com. You will be asked to sign up for a free *Artifact* membership which requires you to provide current contact and address information.

There is a 5% additional premium (20% total) for successful online purchases that will be added to the hammer price of each piece.

At the conclusion of each session, you will receive an electronic invoice with the option to pay with PayPal or to contact us with alternate payment information. If we do not receive payment by 5 pm on the Monday immediately following the last day of the sale, or if you wish to pay by other than immediate payment means, shipping of your item(s) will be delayed because items will have to be packed and transported back to Montana for processing.

SHIPPING

Because we have only one day to process all *absentee purchases*, unless you contact us by 5 pm on the Monday immediately following the last day of the auction, shipping will be automatically arranged for you without contacting you first, using the credit card and address information that you provided with your registration.

Packing and shipping services are provided by an outside contractor who will charge you separately for their fees. Any shipping related concerns should be directed to the shipping company. Items are sent as quickly as possible, but because of the volume of items being processed, in some cases it may take up to four weeks to receive your purchases.

NOTIFICATION

All successful absentee bids, whether submitted via phone, fax, website, or mail, and successful online bids will be processed and shipped without prior notification except as described above.

You may contact us at the hotel on the Monday immediately following the last day of the sale or at our Montana office a few days after the sale to inquire about hammer prices of particular lots.

Auction results will be posted on our website approximately two weeks following the sale. And, if you purchased a catalog, a *Prices Realized* list will be sent to you approximately three weeks after the sale.